

Holly Ridge Manor, Canine Country Club
2997 Seaboard Road
Virginia Beach, VA 23456

Office Use Only

1 2 3 4 5

Date Hired ___/___/___

Start Date ___/___/___

Application for Employment

Personal Information: (please print)

Date: _____

Name: _____ DOB: _____

Address: _____

City : _____ State: _____ Zip: _____

Phone number: Home _____ Cell _____

Emergency Contact Name: _____ Phone _____

Do you have any health insurance? Yes No

Position applying for: _____

Have you ever applied with this company before? _____ If yes, date: _____

Shifts you are applying to work: Mornings Afternoon Evenings

Would you prefer: Full time Part time

Are you available to work weekends and holidays? _____

Are you currently employed or going to school? _____

Wage desired: \$ _____

May we contact former employers and references? _____

Work Experience: (please print)

Present Employer: _____ Years: _____

Address: _____ Phone: _____

Position/Job Title: _____ Salary/ wage: _____

Contact Person (s): _____

Previous Employer: _____ Years: _____

Address: _____ Phone: _____

Position/Job Title: _____ Salary/ wage: _____

Contact Person (s): _____

Please list and describe all experience you have in dealing with animals:

Do you have any medical problems that would affect your job performance? If yes, please explain:

Do you have any allergies to animals? If yes, please explain:

Do you have any computer experience? If yes, which programs are you affluent in?

Do you have any formal K-9 training? If yes, please explain:

Please list all schooling completed or life experiences that would qualify you for the job being applied for:

We lock ALL gates, ALL of the time. Many dogs know how to flip latches and get out of yards. What would you do if you or another employee accidentally left a gate unlocked and a dog (or group of dogs) got loose on the property?

We do allow social play at our facility, as long as the dogs are dog-friendly, and spayed/neutered. How would you go about introducing a new dog into a play group? What are the signs you would look for when dogs are playing that would alert you there might be an altercation? What's the first thing you would do if you saw any unwanted behaviors?

If two dogs suddenly got into a fight, what steps would you take?

Some dogs are room aggressive, but are in fact social with others when they're outside. How would you handle this kind of dog?

Some dogs are very nervous and scared in the kennel environment. They may growl, snap at, or even try to bite you. If a dog like this was scared and not coming out of its room on it's own, how would you go about trying to get him/her outside?

We have some dogs that stay with us who require insulin or allergy shots to be given while in our care. Have you ever had to give a dog an injection before? Are you familiar with giving medications? What would you do if the dog wouldn't allow you to administer its shot or kept spitting out the pills you were trying to get it to take?

The majority of our job involves cleaning. We keep a disinfected facility for the health and safety of the dogs. We use many different cleaners, but diluted chlorine bleach is used most frequently. Do you have any problems with the extensive cleaning and/or chemicals involved?

Part of our job is customer service! We love the dogs, but it's their owners who make their reservations and keep the dogs coming back to us. What would you do if a client asked you a question you didn't know the answer to? What would you do if you were faced with an irate client?

Much of this job requires you to be able to work on your own, with your own groups of dogs that are in your care for your shift. However, we're also a team and we work together, helping each other out whenever possible to ensure that the absolute best care is provided for the dogs. Have you worked in a team environment before? What are the pros and cons?

Why should we consider you for a position?

***All applicants hired will be on a thirty day trial basis. After the completion of the thirty days, the applicant will be considered for a permanent position. ***

I hereby certify that the information contained in this application form and any attachments listed below are true and correct to the best of my knowledge and agree to have any of the statement checked by the organization unless I have indicated to the contrary. I authorize the references listed above to provide the company any and all information concerning my previous employment and any pertinent information that they may have. Further, I release all parties and persons from any and all liability from any damages that may result from furnishing such information by the organization or any of its agents, employees, or representatives. I understand that any misrepresentation, falsification, or material omission of information on this application may result in my failure to receive an offer, or, if I am hired, in my dismissal from employment.

Applicant's Signature: _____ Date: _____